

【Application Guidelines : General Course 2 years】

This is basic course for general study abroad.

This course is designed to improve their high proficiency in Japanese on a long-term basis : up to 2 years. It is especially recommended to learners who want to enroll in higher education : vocational school, university or graduate school, and to get a job in Japan.

■ Admission Requirements

- Have high school graduate or equivalent
- Completed 12 years or more of general school education up to secondary level
- Certified with N5 on Japanese Language Proficiency Test (JLPT), or have already learned Japanese for 200 hours or more in their home country
- Be serious responsible and highly motivated

■ Application Procedures and Timeline

August	Applicants submit Enrollment Application Documents to the school.
September	The school examine all the application documents. Applicants are called to attend an interview.
October	Successful applicants submit application documents to the school.
Late November	The school submits the documents to the Immigration Bureau to start procedures for the issue of a Certificate of Eligibility for Resident Status.
20 th February	The results of the examination conducted by the Immigration Bureau.
Late February	Applicants submit Certificate of Health filled in by a doctor. Diagnosis of infectious diseases must be referred.
Early March	Applicants pay School fees; admission fee, tuition fee and so on. Certificate of Eligibility for Resident Status and Admission Permit are forward to the applicants. Applicants request Visa from Overseas Diplomatic Establishment.
Early April	New students enter Japan on the date designated by the school. Start school, attend an orientation meeting, and now start class!

※ Required documents vary according to rules and regulations of applicants' home situation.

※ For the details, please contact the school office or agency.

■ School Fees

School fees for General Course 2 years are to be paid each school semester in advance.

Students who made an advance payment of the first-semester of 1st year can pay their accommodation fee monthly.

	1st year 1st-semester (after issue of a certificate)	1st year 2nd-semester (Sep /2020)	1st year fees sub total	2nd year 1st-semester (Mar/2021)	2nd year 2nd-semester (Sep/2021)	2nd year fees sub total	TOTAL
Academic fees							
Examination fee ※	22,000	0	22,000	0	0	0	22,000
Admission fee ※	55,000	0	55,000	0	0	0	55,000
Tuition fee ※	330,000	330,000	660,000	330,000	330,000	660,000	1,320,000
Course material fee ※	22,000	0	22,000	22,000	0	22,000	44,000
Educational activity fee ※	19,800	0	19,800	19,800	0	19,800	39,600
Sub total	448,800	330,000	778,800	371,800	330,000	701,800	1,480,600
Accommodation Fees							
Deposit	20,000	0	20,000	0	0	0	20,000
Rent	120,000	120,000	240,000	120,000	120,000	240,000	480,000
Energy costs & Water charge	-	-	-	-	-	-	-
regidents insurance	6,000	6,000	12,000	6,000	6,000	12,000	24,000
Others							
Medical insurance	10,000	0	10,000	10,000	0	10,000	20,000
Bank transfer	4,500	0	4,500	0	0	0	4,500
Airport pick-up	10,000	0	10,000	0	0	0	10,000
Sub total	170,500	126,000	296,500	136,000	126,000	262,000	558,500
Total expenses	619,300	456,000	1,075,300	507,800	456,000	963,800	2,039,100

Notes

- Additional payment may be asked for on activities not list above.
- Fees marked ※ include consumption tax : 10%
- Accommodation fee do NOT include energy costs and water charge (around ¥5,000 per month).

About Scholarship

- 100% admission fee exemption is offered for those who are certified with N3 or above on JLPT at the issue of Certificate of Eligibility for Resident Status.

About Payment

- Exemplary students with excellent attendance rates and high achievement in their course may ask for alternative ways to make an payment six months after their enrollment. More details, please contact us.

School Fee Refund Policy : based on the guideline by Association for the Promotion of Japanese Language Education

<Before their Arrival in Japan>

- ① **Cancelling after the Certificate of Eligibility is issued, but before visa application documents are submitted to the Immigration Bureau.**
 - ▶ 100% of the full payment excluding admission fee submitting Admission Permit and Certificate of Eligibility to the school is required.
- ② **Cancelling after Visa application documents is submitted to the Immigration Bureau but not issued.**
 - ▶ 100% of the full payment excluding admission fee. Submitting Admission Permit and official documents which prove the Immigration Bureau refused them Visa is required.
- ③ **Cancelling after a Visa is issued**
 - ▶ 100% of the full payment excluding admission fee. Submitting Admission Permit, and a proof that a Visa is not used and invalid is required.

<After their Arrival in Japan>

- ④ **Cancelling after their enrollment into the school without any justifiable reason.**
 - ▶ 0% of the full payment, as a general rule.
- ⑤ **Cancelling before their enrollment into the school.**
 - ▶ 0% of the full payment, as a general rule.

※An Examination fee is NOT refundable, regardless of the reason for the cancellation.

※Bank transfer fee for refund is to be paid by claimants.